



Confident in your HR systems?

HUMAN RESOURCES HEALTH CHECK

YOUR KEY COMPLIANCE AREAS

- ✓ Recruitment and Selection
- ✓ Engagement of Workers
- ✓ Time and Wage Records
- ✓ Employee Pay & Conditions
- ✓ Induction & Qualifying Processes
- ✓ Workplace Grievance Resolution
- ✓ Managing Substandard Performance & Behaviour
- ✓ Departure and Termination

All organisations are required to ensure their HR practices are compliant with Australian employment laws and regulations. These include the Fair Work Act & Regulations, National Employment Standards and relevant Award or Agreement.

GET AN INDEPENDENT REVIEW

Not understanding and complying with established guidelines or specifications under Australian workplace laws can prove a costly and damaging oversight for any business. Many businesses are not aware of, or fail to apply correctly, the many provisions contained within their Awards and Agreements which they are required to abide by and sadly, can result in Fair Work Ombudsman investigations.

A **HR Health Check** can detect the early warning signs of non-compliant HR practices and give you a clear understanding of where the gaps are. DWS work alongside your HR department to conduct an internal, independent review your key compliance areas and provide a written report with a snapshot of your HR program's health.

Protect yourself from costly mistakes and simple oversights, establish healthy HR habits and ensure you are covering all the required areas.

Businesses with effective HR systems enjoy:

- Higher worker morale
- Higher productivity levels
- Low staff turnover, and
- Low risk of investigations or complaints

Your HR Health Check Report
SPECIAL PRICE ONLY \$495⁰⁰

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